

**BOARD BILL #117 COMMITTEE SUBSTITUTE
INTRODUCED BY ALDERMAN STEPHEN GREGALI**

An ordinance enacted pursuant to Section 56.540, Revised Statutes of Missouri to amend Ordinance No.67809 relating to the Office of the Circuit Attorney of the City of St. Louis, allocating the positions established by said Section 56.540, R.S.Mo. to classes with grades and a schedule setting minimum and maximum salaries for such grades by repealing

Section Two and replacing said Section with provisions of this ordinance, providing that such salaries be paid bi-weekly; providing for payment of overtime wages on an hourly basis at the bi-weekly rate when such overtime is authorized as necessary by the Circuit Attorney and containing an emergency clause.

BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:

SECTION ONE. Ordinance No. 67809 is hereby repealed and, in lieu thereof, the following provisions are enacted.

SECTION TWO. The following positions of the Office of the Circuit Attorney of the City of St. Louis, authorized by Section 56.540, R.S.Mo., to a grade in the following Section with the rates therein established, to wit:

Title	Code	Grade
First Assistant Circuit Attorney	1601	21M
Chief Trial Assistant	1602	20M
Chief Warrant Officer	1603	20M
Chief Misdemeanor Officer	1604	20M
Special Assistant Circuit Attorney I	1605	15P

Special Assistant Circuit Attorney II	1606	17P
Attorney I	2361	15P
Attorney II	2362	17P
Attorney III	2363	18P
Attorney IV	2367	20M
Attorney Manager	2364	20M
Administrative Assistant	1622	14M
Administrative Secretary	1614	14G
Chief Clerk	1617	13G
Chief Investigator	1630	15P
Clerk I	1112	8G
Clerk II	1113	9G
Clerk III	1114	11G
Clerk IV	1115	13G
Computer Operations Manager	1361	15P
Computer Operations Supervisor	1327	13P
Computer Operator I	1323	10G
Computer Operator II	1324	11G
Computer Operator III	1325	12G
Grand Jury Stenographer	1615	12G
Investigator IA	1633	10G
Investigator I	1631	13G
Investigator II	1632	14G
Investigator III	1634	15G
Legal Secretary	1134	12G
Paralegal	2365	12G

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Secretary I	1131	9G
Secretary II	1132	10G
Secretary III	1133	11G
Social Worker	6141	13G
Telephone Operator	1161	8G
Typist Clerk I	1121	8G
Typist Clerk II	1122	9G
Victim Services Counselor I	1642	13G
Victim Services Counselor II	1643	14G
Victim Services Supervisor	1644	15P

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OFFICIAL PAY SCHEDULE FOR CLASSIFICATION GRADES

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The following is hereby adopted as the salary pay schedule for all classification

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grades of positions in Section Two of this ordinance, beginning with the

5

biweekly pay period

6

starting the effective date of this Ordinance:

GRADE	MINIMUM	MAXIMUM
5	704	1056
6	766	1149
7	836	1253
8	911	1365
9	992	1488
10	1081	1623
11	1180	1770
12	1285	1928
13	1422	2134
14	1636	2454
15	1885	2850
16	2164	3245
17	2481	3754
18	2846	4381
19	3292	4937
20	3753	5677

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21	4088	6132
22	4415	6622
23	4767	7154

1

2 **SECTION THREE:** The Circuit Attorney, in making appointments to the
3 positions authorized by Section 56.540 R.S.Mo., shall make said appointments within the
4 classes and grades set out in Section Two of this ordinance, and to an amount of pay
5 within a grade; provided further that the Circuit Attorney may, in her sole discretion,
6 change the classification, grade and amount paid to a person appointed as she determines
7 to be required. The Circuit Attorney may establish probationary rates of pay for classes
8 of positions established in this pay ordinance. Such probationary rates shall be less than
9 the rate paid to a regular employee.

10 **SECTION FOUR:** The salary for grades of positions shall be paid bi-weekly.

11 **SECTION FIVE:** The annual rate of employee compensation shall be twenty-six
12 (26) times the bi-weekly scale of pay for the grade applicable to the employee's position.
13 No employee shall be paid at a rate lower than the minimum or higher than the maximum
14 of the salary range established for the grade to which his/her class has been allocated.
15 Nothing in this section shall be construed as preventing the Circuit Attorney from paying
16 less than the maximum provided in this ordinance.

17 **SECTION FIVE (A): The salary of each employee whose pay range is**
18 **established in Section 2 of this ordinance shall have their current salary increased**
19 **by 3.5% bi-weekly for a cost of living increase.**

20 **SECTION SIX:** Employees occupying positions allocated in Section Two to a
21 grade of 15G or lower, or to a grade of 18P or lower, may be eligible to receive, in

1 addition to their regular salary, pay for overtime hours authorized by the Circuit
2 Attorney. The rate of such overtime pay shall be subject to the requirements of the Fair
3 Labor Standards Act of 1938, as applicable, and shall be allowed based on hours worked
4 and the bi-weekly rate of pay. Compensatory time may be allowed in lieu of overtime
5 pay as provided by law. Employees occupying positions allocated to a management
6 grade designated by the letter “M” following the grade number are ineligible to receive
7 additional compensation for time worked over that ordinarily required.

8 **SECTION SEVEN:** Emergency Clause. This being an ordinance for the
9 preservation of public peace, health and safety, it is hereby declared to be an emergency
10 measure within the meanings of Sections 19 and 20 of article IV of the Charter of the
11 City of St. Louis and therefore shall become effective immediately upon its passage and
12 approval by the Mayor.